

Minutes of Airport Advisory Working Group Meeting July 2, 2018

Meeting Time: 10:00 a.m.

Members Present:

Paul Payne, Ald. Marlene Davis, Jim Garavaglia, Michael Garvin, Rhonda Hamm-Niebruegge, Gerard Hollins, Linda Martinez

Also Present:

Tysun Pruitt, Kelley Anderson, members of the public

Mr. Payne initiated discussion regarding need to set up regular schedule for meetings to make it easier to plan schedules of working group as well as give various advisor groups advance notice of when a meeting is pending. He added monthly meetings would be advisable though additional meetings could be added as needed particularly in early going. Ms. Martinez suggested Tuesday or Wednesday afternoons (e.g. 1:00 pm.) Ald. Davis advised that Wednesdays were not good, so consensus was for Tuesdays. Mr. Payne inquired about protocol for decisions that may require group input but not necessarily a meeting. Mr. Garvin advised that these could be accommodated through email and retained for public record. It was also noted that the conference room does have video conferencing capabilities so members may not always have to attend in person. Group also discussed desire to post meetings by the prior Friday which would give more time for public notice than the 24 hour required minimum. Ald. Davis also requested that should material to be discussed be voluminous that it be circulated to group earlier (e.g. the Wednesday prior).

The group discussed how to handle requests for information. Mr. Payne recommended that sunshine requests be handled through the regular process as the City Counselor's office has a tracking system that the City already uses. Requests then could be forwarded in the usual manner to Mr. Payne who can serve as custodian of record. Information provided and periodic updates to frequently asked questions should be posted on website.

There was group discussion of provision for SLDC contract staff. Mr. Payne explained that the consulting agreement provides that Grow will provide funding for two staff for working group with one of these to be at the Board of Aldermen. Ms. Martinez noted she did have someone in mind for one slot. Details of discussion as they pertain to hiring of employees were deferred to closed session.

Mr. Payne inquired about process for escrow accounts for separate advisors. Mr. Garavaglia recommended that accounts be managed by a trustee. Mr. Garvin advised that City would need accounts for PFM/Siebert and Greenberg Traurig which are to be

funded with lump sum payments from Grow. Payments for Stiffel contract will be paid directly by Grow. Mr. Garavaglia agreed to explore setting up accounts.

Ms. Hamm-Nieubregge discussed a request from Bob Montgomery of Southwest Airlines to meet with working group separately from advisors. Ms. Martinez suggested that a detailed agenda should be obtained from Mr. Montgomery to best evaluate potential objectives of said meeting. Other portions of discussion were deferred to closed session.

Mr. Payne circulated a letter from the Mayor to Mr. Kevin Willis of the FAA dated June 14, 2018 updating status of process. He also distributed a letter received from Marc Ellinger dated June 21, 2018 referencing a request for City representation at a pending meeting with the FAA. Ms. Martinez explained that the request for the meeting from the FAA was to have the City further discuss the status of the process and added she would be willing to serve as group's representative at the meeting. The group discussed having two members attend. Mr. Payne advised that he would also like to be present at that meeting. It was agreed that both Ms. Martinez and Mr. Payne will attend the meeting tentatively scheduled to be later in the month.

Mr. Payne referenced a second item for Ellinger letter pertaining to upcoming P3 conference in San Diego. Ms. Martinez advised that she had attended the conference in the previous year and there was good information to be had in doing so. Mr. Payne inquired about whether sessions from the conference would be available for download and viewing. Ms. Martinez advised that she would check into this although often access requires registered attendance. Following some discussion about needing to exercise caution in interactions with various groups at such a conference, it was agreed that both Ms. Martinez and Dr. Hollins would attend conference for the group.

The group discussed agenda item pertaining to management and guidelines for website. Mr. Payne emphasized that website should be a place for providing information about the process and should refrain from editorial commentary. He specifically referenced inclusion of press releases from mayor and president of board who approved consultant contract yet exclusion of comptroller's release which disapproved as not being consistent with idea of disclosure and transparency. Ms. Martinez agreed that such an item should be posted. Ms. Hamm-Nieubregge advised that there were other items in the website that were misleading or questionable and should be corrected. Mr. Payne suggested that all members of the group review the website and any information that is questionable or perceived to be misleading can be discussed at future meetings and if warranted the group can direct that that material be removed or corrected. Mr. Garavaglia suggested that the working group should have its own website to disseminate information. Mr. Payne advised that this would require further discussion.

Mr. Payne initiated discussion item regarding objectives of the process stating that the City needs to have a good idea as to what a successful outcome looks like prior to having it defined by advisors. He read from the preliminary application to FAA which included three objectives: 1) Improve Airport Operating Revenues, 2) Generate upfront

and/or periodic payments that can be used for non-airport city purposes and 3) Expand regional economic development relationships. He specifically referenced language pertaining to second objective that states City “would expect to see annual payments that are four to ten times larger than the city transfers expected today.” He mentioned that these are lofty objectives and didn’t want to see them “defined down” over time. Ms. Martinez remarked that she is often asked “what is the number?” and the answer is that there is no number but that is what this process will find out. Ald. Davis advised that she did not necessarily agree with all the stated objectives but added that she is aware that the FAA sees airport infrastructure as a priority. There was some discussion about the importance of the Airport to the region. Mr. Garavaglia emphasized the need to ensure that substantial benefit would accrue to the City.

On other business for open session, Ms. Martinez advised that there may be need to establish work teams for various tasks with different members of working group assigned to each.

Following discussion of open session items, Ms. Martinez moved to go into closed session under various provisions provided under Section 610.021 R.S. Mo. This motion was seconded by Dr. Hollins and unanimously adopted by roll call vote of the four voting members.

Closed session minutes are confidential and recorded separately.

Upon return from closed session, Ms. Martinez moved to adjourn the meeting. This motion was seconded by Dr. Hollins and unanimously adopted by the four voting members.

Meeting adjourned at 12:15 pm.